

**SUMMARY OF THE
ACCREDITATION PROCESS COMMITTEE MEETING
JANUARY 18, 1999**

The Accreditation Process Committee of the National Environmental Laboratory Accreditation Conference (NELAC) met by teleconference on Thursday, January 18, 2000, at 2 p.m. Eastern Standard Time (EST). The meeting was led by its chair, Dr. John Griggs of the U.S. Environmental Protection Agency (USEPA). A list of action items is given in Attachment A. A list of participants is given in Attachment B. *The purpose of the meeting was to discuss existing and proposed language for mobile laboratories.*

SUMMARY

Section 4.0

The primary focus of the meeting was on existing and proposed language for mobile laboratories. The participants agreed that the proposed language for c) in Section 4.0 should be dropped and that b) in Section 4.0 should be rewritten to state that the decision to separately accredit mobile laboratories associated with a fixed base laboratory should be the decision of the primary accrediting authority unless the mobile laboratory will do work in other states - then a separate accreditation will be required. This new language will be submitted for a vote at the Sixth NELAC Annual Meeting.

The participants agreed that items 1) and 2) under Section 4.1.8 should be removed and that this deletion should be voted on at the Annual Meeting.

Other Discussion

The participants considered language proposed by Dr. Kenneth Jackson of the New York State Department of Health on qualifications for water treatment facility and/or sewage treatment facilities. The participants agreed with the proposed language and the section will be rewritten and submitted for a vote at the Annual Meeting.

**ACTION ITEMS
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| Item No. | Action | Date to be Completed |
|-----------------|---|-----------------------------|
| | No action items were assigned at this time. | |

**PARTICIPANTS
ACCREDITATION PROCESS COMMITTEE MEETING
JANUARY 18, 2000**

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